

Gavel Games Score Sheet

Division (circle one): Junior Senior

Extension Unit _____

Club/Group Name _____

Time Limit: 30 minutes maximum; includes 5 minute planning time. Start: _____ Finish: _____ Total time: _____

Role	Team Members' Names	4-H Age	Presentation	Points Possible	Actual Points
President			Officers/Member:	200	
Vice-President			Discussion:	200	
Secretary			Overall Team Performance:	100	
Treasurer			Total Oral Presentation Score:	500	
Member (optional)					

Presentation Performance Areas	Possible Points	Actual Points	Comments
<p>President</p> <ul style="list-style-type: none"> • Call to order and opening exercise done correctly. • Conducted the business meeting according to parliamentary procedure and in a considerate and fair manner. • Used the gavel appropriately. • Made sure that the discussion stays on the topic. • Encouraged everyone to participate in the meeting. Didn't let anyone dominate the discussion. • Demonstrated leadership-stage presence, poise, self-confidence, politeness and authority. • Used preferred words for transitions between procedures. 	100		
<p>Vice President</p> <ul style="list-style-type: none"> ▪ Assumed the duties of President, if President passed the gavel. ▪ Made the statement about the program during the performance. ▪ Read the committee report (if no member performs). <p>Treasurer</p> <ul style="list-style-type: none"> ▪ Read a treasurer's report during the presentation using the correct format. <p>Secretary</p> <ul style="list-style-type: none"> • Roll call and quorum statement done correctly. • Read the minutes correctly. • Read the correspondence during the presentation. ▪ Assisted the president during the meeting by writing the motions as stated and restating the motion if necessary. <p>Member (if present)</p> <ul style="list-style-type: none"> • Read the required committee report during the presentation. ▪ Announcement made. 	100		
<p>Discussion Performance</p> <p>Good Discussion</p> <ul style="list-style-type: none"> • Stayed on the topic. • Had creative and complex discussions of the motions and parliamentary procedures applied to the motions. • Listened to what was said. • Asked appropriate questions for clarification. <p>Speaking and Presentation Skills</p> <ul style="list-style-type: none"> • Spoke so they could be heard loudly and clearly. • Looked confident and interested. 	200		
<p>Overall Team Performance</p> <p>Followed the Agenda Correctly</p> <ul style="list-style-type: none"> • Participated in motto or pledge. • Responded to roll call. <p>Learned the Parliamentary Procedures and Performed Them Correctly.</p> <p>Subjects of Motions</p> <ul style="list-style-type: none"> • Business transactions made sense and were interesting. • Performed meeting subjects as drawn. <p>Overall Look of Team</p> <ul style="list-style-type: none"> • Appearance of team was neat, well groomed. • Had fun performing the presentation. • Worked together as a team. 	100		

Extension Unit: _____

Club/Group Name: _____

Gavel Games Parliamentary Procedure Score Sheet

Junior teams must complete 7 of the problems. Senior teams must complete 15 of the problems. Teams may complete additional problems to a maximum of 300 points for Juniors and 600 points for Seniors.

1: Class	2: Type	3: Second Required	4: Debatable	5: Vote Required	6: Done Correctly 30 pt./ea.	7: Needs Work 20 pt./ea.	8. Attempted 10 pt./ea.	9: Suggestions
Privileged	1. Adjourn	Yes	No	Majority				
	2. Point Of Privilege	No	No	No				
Subsidiary	3. Lay On The Table	Yes	No	Majority				
	4. Previous Question	Yes	No	2/3				
	5. Limit-Extend Debate	Yes	No	2/3				
	6. Postpone To A Definite Time	Yes	Yes	Majority				
	7. Refer To A Committee	Yes	Yes	Majority				
	8. Amendment To The Main Motion	Yes	Yes	Majority				
	9. Postpone Indefinitely	Yes	Yes	Majority				
Incidental	10. Point Of Order	No	No	None				
	11. Appeal To The Chairperson	Yes	Yes	Majority				
	12. Parliamentary Inquiry	No	No	None				
	13. Point of Information	No	No	None				
	14. Division Of Assembly	No	No	None				
	15. Division Of Question	Yes	No	Majority				
	16. Request To Withdraw A Motion	No	No	Majority				
	17. Suspension Of Rules	Yes	No	2/3				
	18. Object To Consideration Of Question	No	No	2/3				
	19. Rescind (Repeal) A Motion	Yes	Yes	2/3				
	20. Take A Motion From The Table	Yes	No	Majority				
	21. Reconsider A Motion	Yes	Yes	Majority				
Main Motion	22. Main Motion	Yes	Yes	Majority				
Total Procedures by Column (count the FIRST seven for Juniors, FIRST fifteen for Seniors)								Total Points
Points per Motion					30 pts.	20 pts.	10 pts.	
Total Points (no. motions multiplied by points per motion)								
Total Parliamentary Procedure Points (300 or 600 possible)								

Presentation Areas

Presentation Score

Parliamentary Procedure Score

Total of all performance areas.

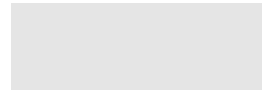
Total Points Possible

500

JR: 300/SR:600

JR: 800/SR:1100

Total Points Awarded



Penalty: ___ Exceeds time (30-second grace period) = reduction by one ribbon

Penalty: ___ Fail to use subject drawn in performance = reduction by one ribbon

Circle ONE Top Purple Alt Top Purple Purple Blue Red White

Judge's initials: _____