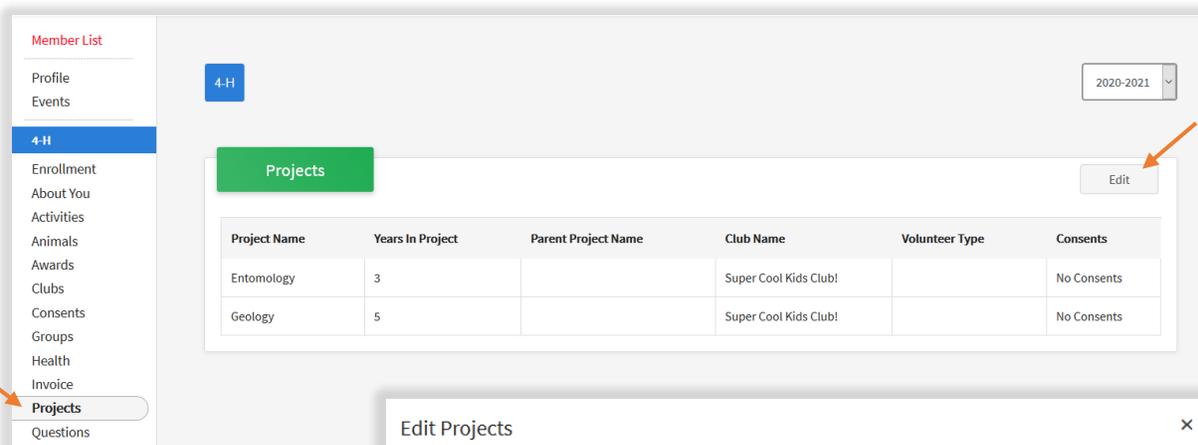# Family Editing Projects of Approved Enrollments

If your county has opted to allow families to edit projects on Approved enrollments, the following instructions may assist you in this process.

If you are unable to edit, you should contact your local Extension office for assistance. Its possible project edits may only be completed by staff and/or that the project editing deadline has passed.

1. Login to your family's existing 4-H Online account.
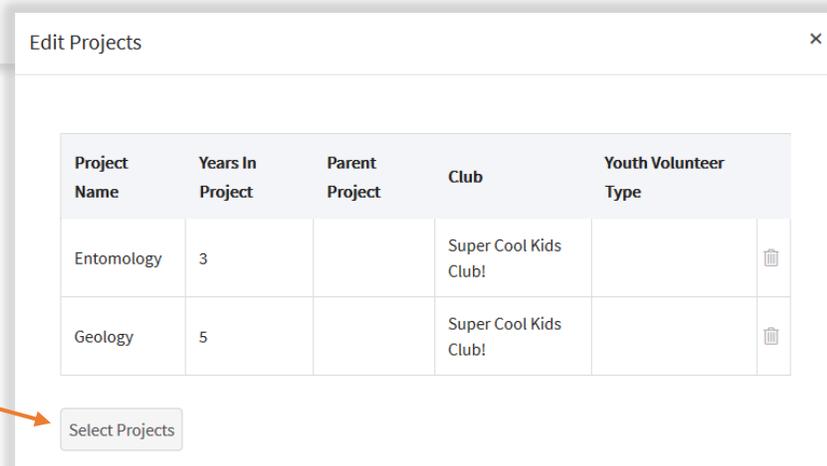
2. Click on the View button next to the member's name.

3. Click on Projects in the navigation pane.
4. Click [Edit].

5. Click [Select Projects] to add additional projects to the member's enrollment.
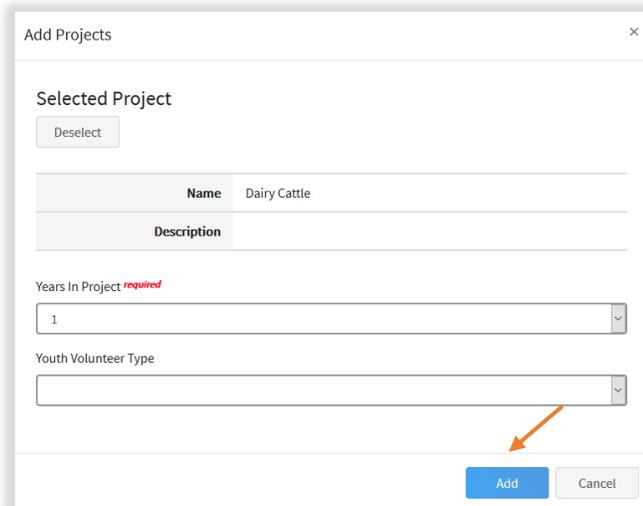
6. If the member has enrolled in more than one club, use the drop-down to select the appropriate club.

7. Click [Select] next to the project desired.
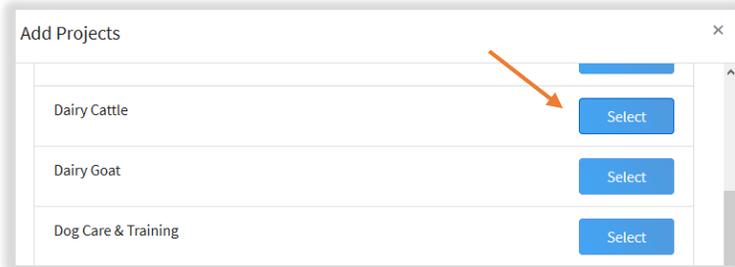
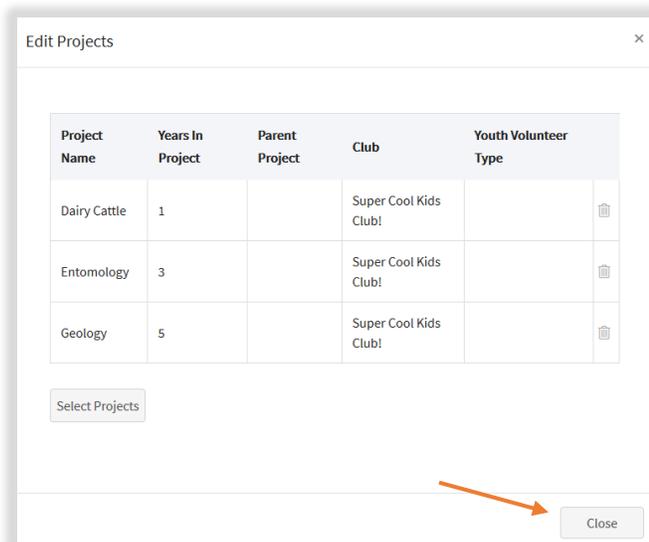8. If applicable, select the member's Volunteer Type for the project.
9. Click [Add].

10. The new project will be added to the member's project list.

11. If you need to delete a project from the member's enrollment, click the trash can icon next to the project.

12. When you have completed making changes to the project, click [Close].